

APPENDIX 6 – SUBSISTENCE EXPENSES

Subsistence Rates

Allowances will only be payable if the employee is prevented from having normal meal arrangements and therefore incurs extra cost. These amounts will be increased at the rate of inflation.

Breakfast

If leaving home before 6.30 am to travel or to attend a training course, other than Post Entry Training.

Maximum amount £5.48

Lunch

Where the employee is away from their workplace at lunchtime and their usual meal arrangements are disrupted.

Maximum amount £7.57

Tea

Where the employee is away from Blaby and not able to return to Blaby before 7.00 pm.

Maximum amount £2.98

Evening Meal

Where the employee is away from Blaby and not able to return to Blaby until after 8.30 pm

Maximum amount £9.38

Tea and evening meal allowances will also apply to employees who are required to continue working beyond their normal working time and are not in receipt of overtime payments.

Tea and evening meal allowance will not both be paid in respect of the same evening's work.

Residential training courses

Maximum amount per night £4.47

Maximum amount per week £17.82